

Welcome! We'll begin soon.

Meeting Administration




Participants enter the meeting on mute



To ask a question, use the Q&A function



Participate in poll questions



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Safe Streets and Roads for All

SS4A FY24 Grant Recipient Introductory Webinar

June 27, 2024



U.S. Department of Transportation
Federal Highway Administration

ZERO IS OUR GOAL
A SAFE SYSTEM IS HOW WE GET THERE

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Disclaimer

Except for any statutes and regulations cited, the contents of this presentation do not have the force and effect of law and are not meant to bind grant recipients in any way.

This presentation is intended only to provide information and clarity on existing requirements under the law or agency policies.

Today's Speakers



Jason Broehm
Team Leader
FHWA, Office of Safety



Steve Parker
SS4A Program Manager
Office of Safety, FHWA



Jessica Rich
SS4A Program Manager
Office of Safety, FHWA



Caroline Trueman
SS4A Program Manager
Office of Safety, FHWA

Welcome, New SS4A Grant Community Members!

511
2022 Grants

+

620
2023 Grants

+

99
2024 Grants

=

1230
Total Grants
As of 05/17/2024

1145
Action and
Supplemental
Planning Grants

85
Implementation
Grants

Poll Question

**Are you a first-time
Federal discretionary
grant recipient?**

Yes or No?

Today's Agenda



1. SS4A Program Overview



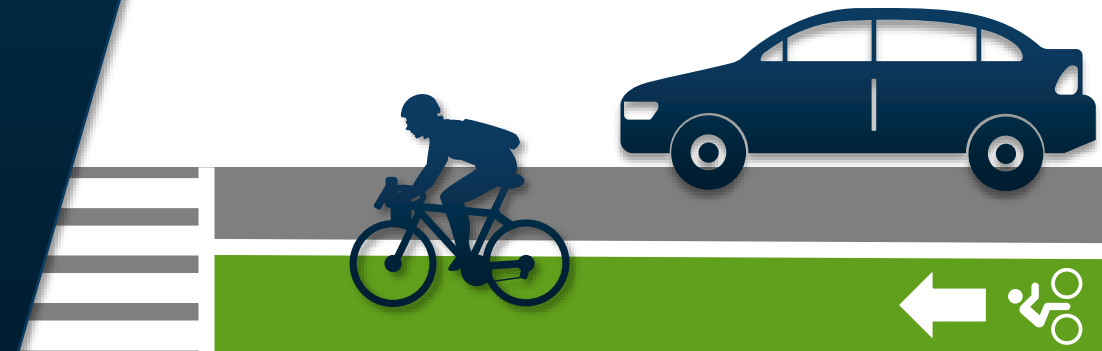
2. SS4A Technical Assistance



3. Key SS4A Stakeholders



4. Grant Agreements





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SS4A Program Overview

Purpose and mission of the SS4A



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A Message for SS4A Grant Recipients:



“

We cannot tolerate the continuing crisis of roadway deaths in America. These deaths are preventable, and that's why we're launching the National Roadway Safety Strategy.

Every driver, passenger, and pedestrian should be certain that they're going to arrive at their destination safely, every time.”

”

Pete Buttigieg
Secretary
Department of Transportation

[Source: U.S. Transportation Secretary Pete Buttigieg Announces Comprehensive National Roadway Safety Strategy | US Department of Transportation](#)

National Roadway Safety Strategy

In response to this crisis, the U.S. Department of Transportation adopted the **National Roadway Safety Strategy** (NRSS), which:



Sets the goal of zero roadway fatalities and serious injuries



Identifies critical and significant actions USDOT will take to accomplish this goal



Adopts the Safe System Approach principles to guide our safety actions

Safe Streets and Roads for All (SS4A) is a key program that supports the National Roadway Safety Strategy.

Learn more about the NRSS:
<http://www.transportation.gov/NRSS>



Safe System Approach (SSA)

Zero Roadway Fatalities is our goal.
A Safe System is how we will get there.

6 + **5**
Principles Elements



Source: [Zero Deaths and Safe System | FHWA \(dot.gov\)](#)

SS4A's Program Overview



What is our purpose?

To significantly reduce or eliminate roadway fatalities and serious injuries



How do we help reduce roadway fatalities?

We provide funding to communities so they can develop projects and programs that strengthen roadway safety



What is our approach?

We support the USDOT's NRSS and our goal of zero roadway deaths using the Safe System Approach



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SS4A Technical Assistance

SS4A Program Support





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How can SS4A support you in reaching zero roadway deaths and serious injuries in your community?

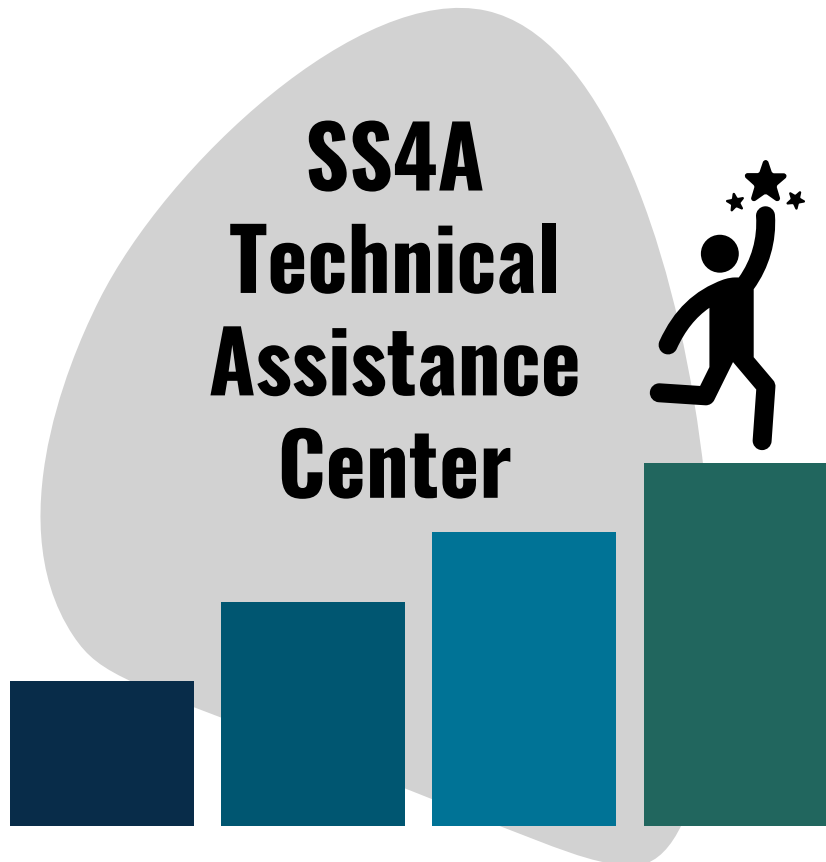
SS4A Support

The SS4A Technical Assistance Center (TAC) is a component of the broader SS4A grant program and will provide:

-  Information
-  Educational resources



SS4A Support – Technical Assistance Center (TAC)



1. Community of Practice

Collaborate, learn, and exchange insights to carry out projects and strategies to address your community's safety needs.

Kicked-Off - November 2023

2. Clearinghouse Website

One-stop-shop for SS4A recipient guidance, technical assistance, and resources.

Available Now



4. Resources

Ongoing trainings, events, resources, and other informational opportunities to support your SS4A journey.

Ongoing

3. Customized Technical Assistance

Receive custom educational programs and one-on-one technical assistance.

Kicked-Off - Spring 2024

SS4A Support Available to You Today



CoP Meetings

FHWA-led meetings with guest speakers to learn about a targeted SS4A topic from an industry subject matter expert.

Frequency: Quarterly



SS4A Website

- Frequently asked questions
- Webinar recordings
- Resources for: Safe System Approach, Equity, and Comprehensive Safety Action Planning



FHWA POCs

- Answer your technical and administrative questions
- Assist you in the grant agreement process



FHWA SS4A Team

- Answer inquiries regarding the program
- Provide training materials, best practices, data analysis tools and guidance, and other relevant materials
- SS4A.FHWA@dot.gov





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Key SS4A Stakeholders

Roles and Responsibilities



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Your Key Stakeholders

1

Office of the Secretary

2

Office of Safety, SS4A Team

3

Office of Acquisition and Grants Management

4

Office of Infrastructure

5

Division Offices and Office of Tribal Transportation

6

SS4A Grant Recipients



1. Leads pre-award activities

- Developing Notice of Funding Opportunity (NOFO)
- Evaluating applications and selecting recipients
- Finalizing, notifying, and announcing grant recipients

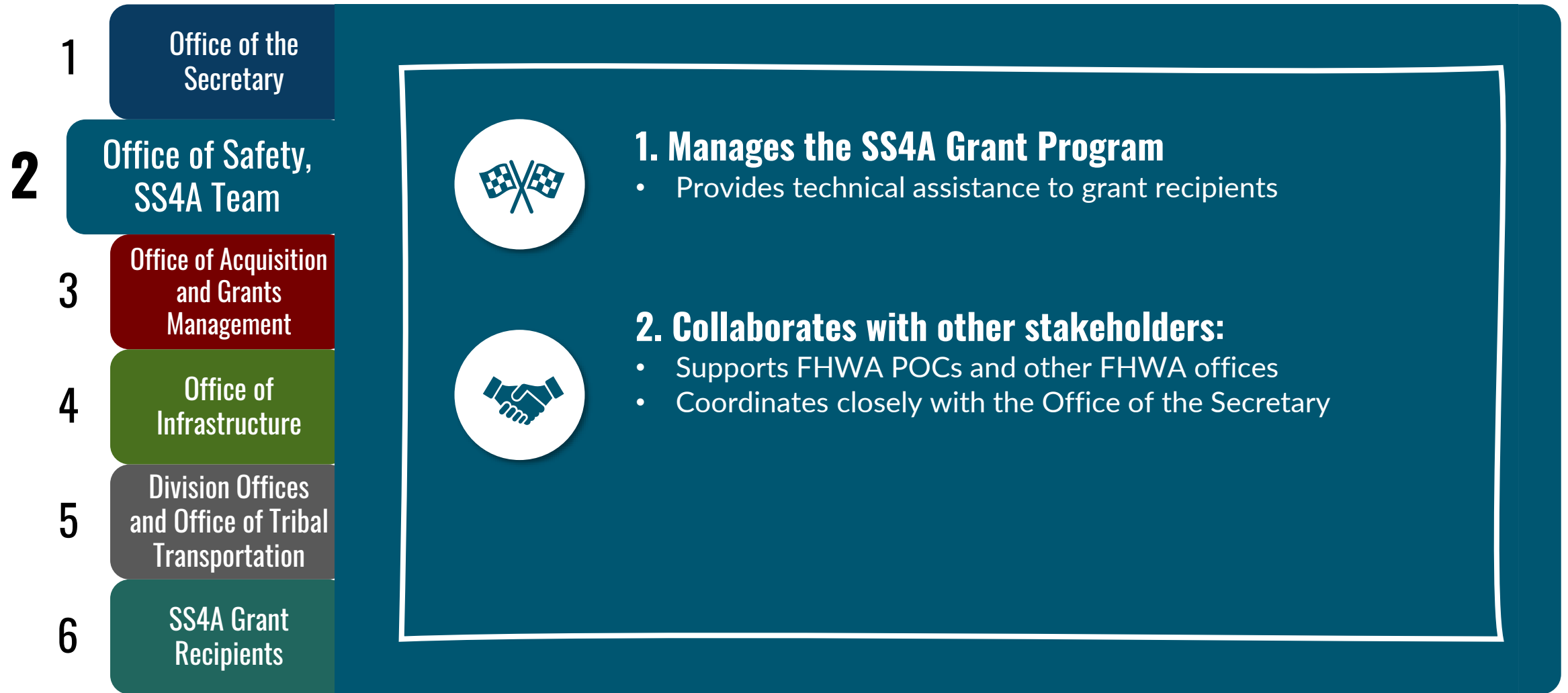


2. Administers the SS4A program

- Collaborates with Federal Highway Administration and other USDOT Operating Administrations



Your Key Stakeholders



Your Key Stakeholders

- 1 Office of the Secretary
- 2 Office of Safety, SS4A Team
- 3 Office of Acquisition and Grants Management
- 4 Office of Infrastructure
- 5 Division Offices and Office of Tribal Transportation
- 6 SS4A Grant Recipients

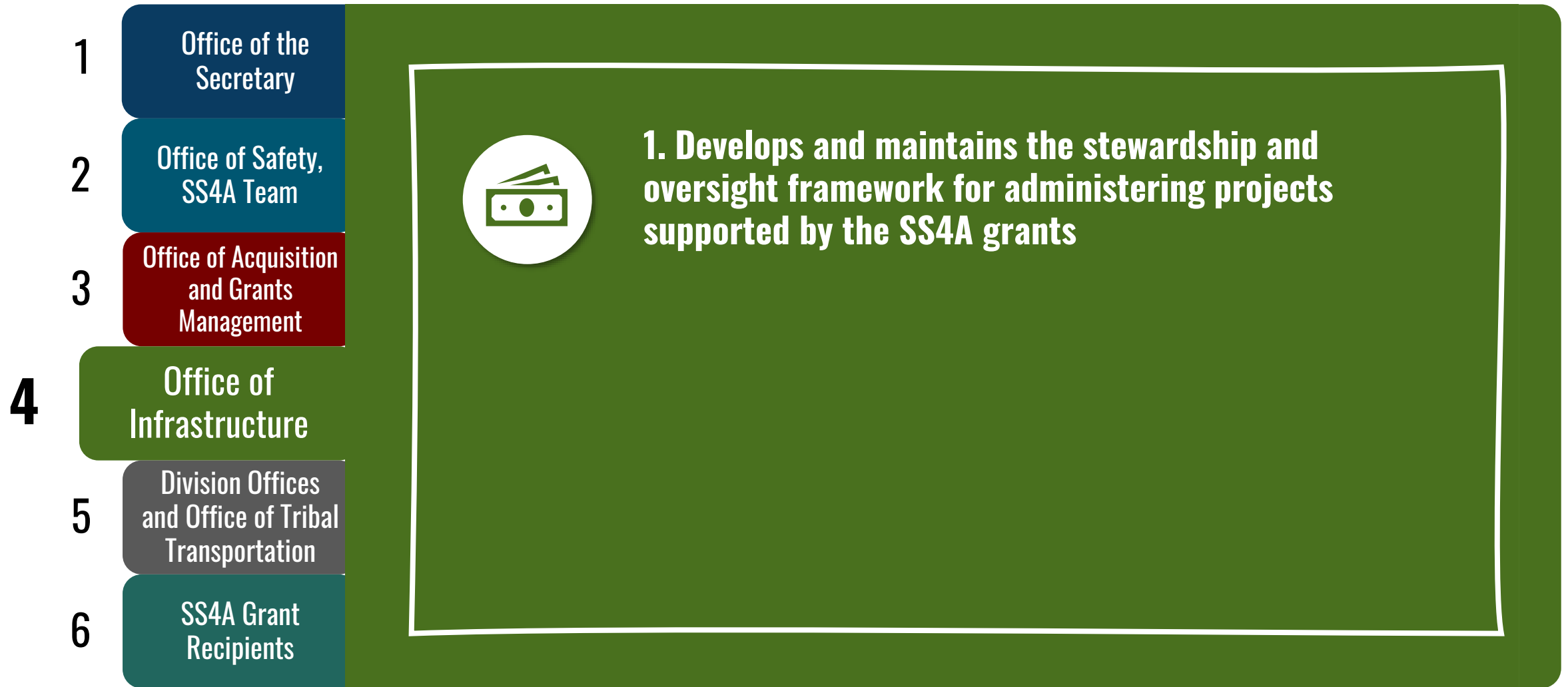


1. Responsible for budget and contractual activities

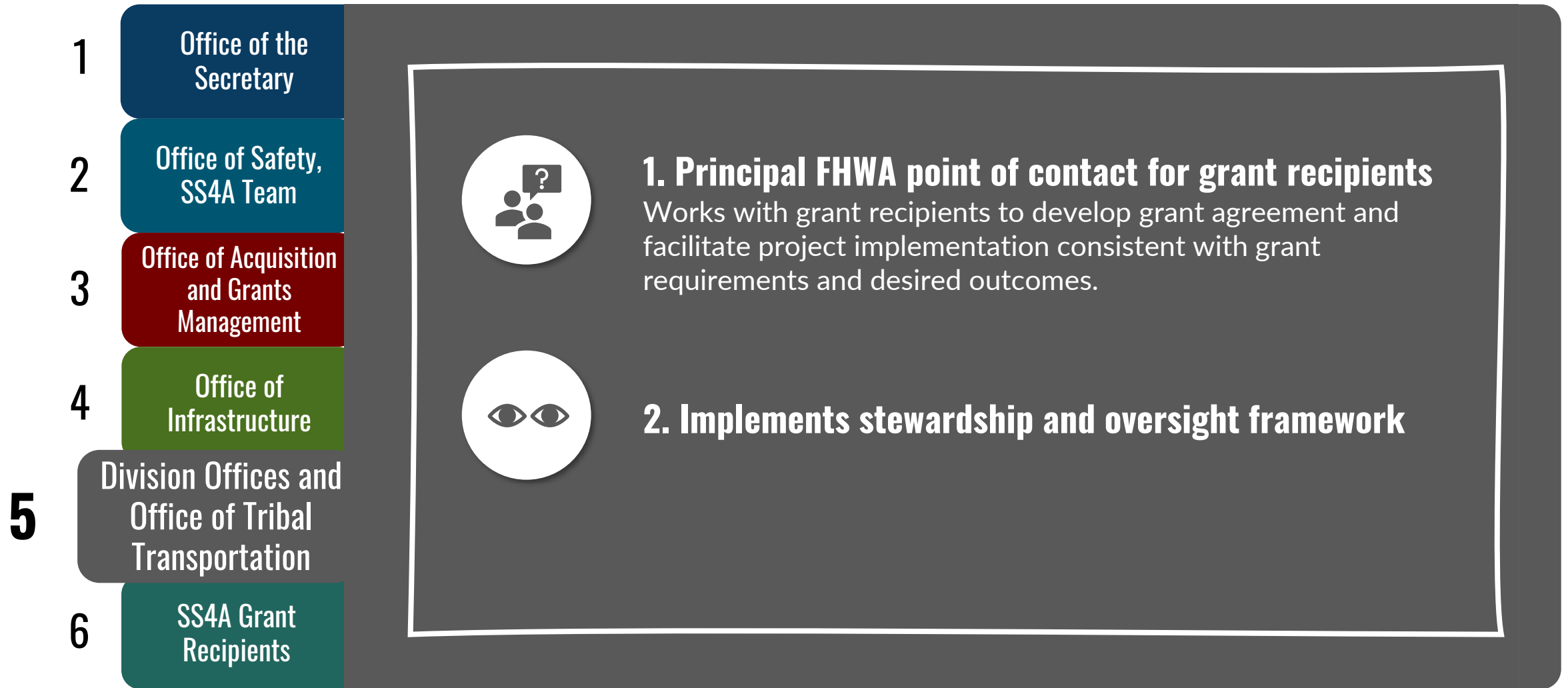
- Responsible for the budget and contractual components of the SS4A grants in consultation with Office of Safety and FHWA POCs
- Conduct 2 CFR part 200 risk assessment
- Conduct 2 CFR part 200 budget review
- Determine whether grant recipient requires a supplemental budget form and inform them only if the form is required



Your Key Stakeholders



Your Key Stakeholders



Your Key Stakeholders



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Grant Agreements

Overview



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Uniform Guidance Requirements: 2 CFR Part 200

- **2 CFR Part 200:**
 - <https://www.ecfr.gov/current/title-2/subtitle-A/chapter-II>
- **National Highway Institute (NHI) online training on 2 CFR Part 200:**
 - [Understanding the Uniform Guidance Requirements \(2 CFR 200\) for Federal Awards](#) (Course Number FHWA-NHI-231034)
 - Target Audience for the training: State DOTs, regional and local transportation agencies, and FHWA division and program staff.



Grant Agreement Required

- Per 2 CFR § 200.201(a), each SS4A project requires a grant agreement between FHWA and the Recipient to authorize the recipient to proceed.
- The grant agreement, including terms and conditions and exhibits, outlines the Federal requirements for the funded project.
- For Implementation Grants, the executed grant agreement serves as the mechanism to authorize SS4A funds for each phase of a project, including:
 - Base Phase: Pre-NEPA (preliminary design and NEPA);
 - Option Phase 1: Final design, right-of-way acquisition, and utility relocation; and/or
 - Option Phase 2: Construction
- Special requirements apply to any grant that includes the use of Federal-aid highway funding provided or administered under Title 23, United States Code (e.g., HSIP, STBG, CMAQ, Transportation Alternatives)



Reimbursement Program

Reimbursement: As indicated in the NOFO, this program will be administered on a reimbursement basis.

- Costs incurred to carry out activities proposed in the application, which may commence after the grant agreement is executed, will be eligible for reimbursement.
- Recipients will submit requests for reimbursement through the DELPHI iSupplier system, and FHWA POCs will review and approve these requests.

Grant Agreement Execution

- Reimbursable work on the grant project shall not begin until the grant agreement is executed (signed by both the grant recipient and the FHWA Agreement Officer).
- Costs incurred prior to execution of the grant agreement are **NOT ELIGIBLE** for reimbursement and may not be used as matching funds.
 - Any work incurred prior to execution of the grant agreement will be considered non-participating funds.
- Requests for pre-award costs will not be approved.
- Recipient procurement procedures must conform to procurement standards identified in 2 CFR §§ 200.317-200.327.



Expenditure of Federal Grant Funds

All SS4A grant funds must be expended within 5 years of grant agreement execution.

- **Planning and Demonstration Grants:** Generally expected to be completed within 1-2 years of grant agreement execution; however, they can take more time.
- **Implementation Grants:** Funds must be expended within 5 years of grant agreement execution.



Parameters for State Involvement

- SS4A grant agreements are directly between FHWA and the grant recipient.
 - SS4A grant agreements are not with State DOTs.
 - A state DOT cannot serve as a pass-through entity for these awards.
- A grant recipient may choose to work with a State DOT and provide SS4A grant funding to State DOTs to assist in the execution of the grant activities separately from the grant agreement.
- Under 2 CFR § 200.331, the recipient must determine whether such arrangement is contractual, such as an interagency agreement, or a subgrant.
 - States will not have direct funding relationships with USDOT with the SS4A program.

Roles and Responsibilities in Grant Agreement Execution Process

FHWA POCs & Grant Recipient:

- Grant recipient develops grant agreement, with input from their FHWA POC, adhering to approved grant agreement template
- When the grant agreement is ready for review, the **FHWA POCs** will submit it to Office of Acquisition and Grants Management

Office of Acquisition and Grants Management:

- Conduct 2 CFR part 200 risk assessment
- Conduct 2 CFR part 200 budget review
- Determine whether grant recipient requires a supplemental budget form and inform them only if the form is required



Roles and Responsibilities in Grant Agreement Execution Process

1. When all steps are complete, grant agreement package is presented to Agreement Officer (AO) for review and final approval
2. AO signs grant agreement, executing it
 - Obligates Federal grant funding
 - Permits grant recipient to begin work on project and beginning incurring costs

Review Grant Agreement Template

Next Steps

- FHWA POC will conduct a kick-off meeting with each grant recipient.
- FHWA Office of Acquisition and Grants Management will conduct 2 CFR part 200 risk assessment and budget review for each grant recipient.
- The grant recipient will complete the grant agreement template, with support from the FHWA POC, and when ready for review, the FHWA POC will submit it to the FHWA Office of Acquisition and Grants Management for review and then signature.
 - It is important to adhere to the approved grant agreement template.
- FHWA Office of Acquisition and Grants Management will execute each grant agreement.



Materials to Review in Preparation for the Kick-Off Meeting

- FY 2024 NOFO
- Grant Award Letter
- Grant Application
- Grant Agreement Template, including Terms and Conditions and Exhibits
- Supplemental Budget Form (if required)





Questions?

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For any questions following the webinar, please reach out to the FHWA POC for your grant. If you need help identifying this POC, please contact the **SS4A Team** at:

SS4A.FHWA@dot.gov



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Federal Highway Administration



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Thank you!